



Holy Trinity
Amblecote

REPORT AND ACCOUNTS

ANNUAL PAROCHIAL CHURCH MEETING

16 May 2021

Vicar:

The Revd Alan Williams TSSF SCP

Churchwarden:

Andrew Riches, esq

ANNUAL PAROCHIAL CHURCH MEETING
Sunday 16 May 2021 following the 10am Mass

AGENDA

- 1 Opening Prayer
- 2 Apologies for absence
- 3 Approval of Minutes of the 2019 APCM
- 4 Electoral Roll report
- 5 Elections: *Forms of nomination available in church. Nominations will be permitted at the meeting in accordance with the Representation Rules*
 - a) Churchwardens (2) *for the forthcoming year*
 - b) Parochial Church Council (3) *for a three year term*
 - c) Sidespeople
 - d) One Sponsor's trustee for Amblecote Scout Group
- 6 To receive the Treasurer's Report and acceptance of the 2020 Accounts
Questions may be asked of the Treasurer
- 7 To appoint the Independent Examiner and to agree remuneration
- 8 To receive the reports contained in the booklet
There will be no verbal reports. Questions may be asked about the written reports.
- 9 To receive a report about Deanery Synod
- 10 Chairman's Business *Any Other Business will only be permitted if notified in writing prior to the commencement of the Mass, such notice to include full details of the nature of the business, and will be allowed at the Chairman's discretion.*
- 11 Date, time and venue of next year's APCM (*Sunday 24 April 2022 after 10am Mass*)
- 12 Closing prayer

Fr Alan Williams



Holy Trinity
Amblecote

MINUTES OF ANNUAL PAROCHIAL CHURCH MEETING SUNDAY 1 NOVEMBER 2020

Chair: Fr Alan Williams

In attendance: There were 26 members on the Electoral Roll present.

Apologies received from

Brenda Deeley, Jim Grainger, Ray Govier, Mike Hipkiss, Barbara Hipkiss, Rita Howard, Philippa Hawkins, Olga Perks and Anne Tomlinson.

Fr Alan welcomed and thanked everyone for attending and opened the meeting with Prayer.

1 MINUTES OF THE APCM SUNDAY 28 APRIL 2019

The minutes were **APPROVED** and duly signed.

2 ELECTORAL ROLL – Barbara Banner, Electoral Roll Officer.

At 28 April 2019 the number on the roll was 86. Sadly five members had died - Vera Alcock, Betty Griffin, Percy Hewins, Michael Priestman and Marian Wass.

There was one new member – Jane Fisher and the total now stands at 47 resident and 35 non-resident.) The revised roll was **ACCEPTED**.

3 ELECTIONS

Forms had been available in Church and nominations were permitted at the meeting in accordance with Church Representation Rules.

(a) CHURCHWARDENS (2 for the forthcoming year)

There was one nomination – Andrew Riches. No interest was shown from the floor and Andrew Riches was duly **ELECTED**.

Fr Alan read out to Andrew the Churchwardens' Declaration on behalf of the Archdeacon setting out the important responsibilities of churchwardens and the furtherance of faith in the Church. He was assured that assistance was available if required. When the declaration had been read, Andrew affirmed his **ACCEPTANCE** and signed the declaration.

Sue Boex had stepped down from her position of churchwarden and a vote of thanks was given for all her hard work.

(b) PAROCHIAL CHURCH COUNCIL MEMBERS (3 for a 3 year-term)

Doreen Easthope, Sheila Hill and Philippa Hawkins were retiring members. These three people were willing to continue and were duly **ELECTED** for a further three-year term.

(c) DEANERY SYNOD (2 for a 3-year term)

Mary Phillips expressed her willingness to continue and whilst Liz Walker had intended to step down, in view of the fact that there were no offers to take up the vacancy, she agreed to continue. Both persons were duly **ELECTED**.

(d) SIDESPEOPLE

This most important duty before and during services had been carried out by the following people at 10.00am Mass. Hilary Atkins, Brenda Deeley, John Easthope, Doreen Easthope, Sheila Hill, Jean Latham, Beverley Langford, Joyce Matthews, Pat Overfield, Helen Shakespeare and Anne Tomlinson. At 8.00am Lillian Pearson and Graham Perks.

At the meeting Hilary Atkins decided to step down. All persons named were **APPROVED**
As in previous years, it was **AGREED** that the PCC was permitted to engage further sidespeople during the course of the year.

(e) ONE SPONSOR'S TRUSTEE FOR AMBLECOTE SCOUT GROUP.

At the APCM on 28 April 2019 Bernard Hewins, with his excellent record in scouting was nominated and approved as a sponsor's trustee. The scout group was informed of this but it had never invited him to a meeting. The group's absence on Mothering Sunday, Remembrance Day and Christingle had led Fr Alan to feel that perhaps the group was now beyond reach.

It was established at the meeting that Bernard was happy to carry on if his appointment continued but would be disappointed if all failed. Fr Alan said he was involved with another group and posed the question as to whether Holy Trinity was in favour of initiating an alternative group. The scouts were not meeting but still wore the badge. He said it could be that the group wished to continue but at present nothing was happening and how long could this situation carry on.

With regard to schools, Fr Alan said links were very difficult to make presently. Mary Phillips spoke of the importance of praying for our young people, for groups and their leaders. **ACCEPTED.**

4 TREASURER'S REPORT

Fr. Alan expressed his gratitude to Sue Johnson for all her hard work on both the Church and Church Hall Accounts, especially in view of her ill-health. Questions were invited – none were raised and both sets of accounts were unanimously **APPROVED.**

5 APPOINTMENT OF INDEPENDENT EXAMINER (and to agree remuneration)

Mike Fisher had once again agreed to examine the Church and Church Hall Accounts. Fr Alan was thankful for this service and the appointment was **APPROVED.** As a token of gratitude for his willingness to carry on, a suitable gift was proposed, despite Mike's continued insistence not to receive remuneration. **APPROVED.**

6 REPORTS

Fr Alan thanked everyone who had submitted reports and said it was unfortunate that many facets of Church life were being held in abeyance. He was thankful to Una Parsons for her help with clerking this meeting, although this would not continue after the end of the meeting, and he emphasised his appreciation to all who had participated in God's work. There were no questions and all reports were **APPROVED.**

7 DEANERY SYNOD

The deanery synod would normally meet three times a year. Some disappointment had existed with the synod but Fr. Alan reported that the situation was to be reformed with a parliament of representatives for the whole of the Dudley borough. He wished to record that the synod had not met since February despite the fact that requests had been made to discuss proposals, all of which had been turned down. This report was **ACCEPTED.**

8 CHAIRMAN'S BUSINESS AND ANY OTHER BUSINESS

The chair did not have any business to discuss and similarly nothing had been received in writing under Any Other Business.

The closure of the Church once more presented problems with donations of items for the Foodbank, Operation Santa and the local Women's Refuge. Colin and Sheila Hill volunteered to receive items at their home. Alternatively donors could telephone to arrange a collection. Weekly directions were being received from Foodbank.

Sue Richards thanked Fr Alan for soldiering on after his heart attack and the arrangements he made regarding zoom, etc.

9 DATE OF NEXT APCM

Sunday 25 April 2021 following 10.00am Mass (*Subsequently rearranged for 16 May*)

The meeting closed with Prayer.

Signed

Date

MEMBERSHIP OF THE PCC :: 2020 – 2021

CHAIRMAN Fr Alan Williams since 2008

CHURCHWARDENS (2) Andrew Riches since 2016
Vacancy

DEANERY SYNOD REPS (2) Elizabeth Walker
Until APCM 2023 Mary Phillips

EX-OFFICIO

Licensed Lay Ministers Eirlyn Jenkins
Mary Phillips
Treasurer Susan Johnson

COUNCILLORS (9)

	Term ends at apcm of
Brenda Deeley	2021
Anne Tomlinson	2021
Vacancy	2021
Hilary Atkins	2022
Jean Latham	2022
Susan Riches	2022
Doreen Easthope	2023
Sheila Hill	2023
Philippa Hawkins	2023

SECRETARY Susan Riches

MEETINGS (Nov 2020 – May 2021) Amblecote PCC has met on **three** scheduled occasions

PURPOSE AND AIMS OF THE PCC

The Parochial Church Council (PCC) is the executive body of a Church of England parish. It is constituted as a body corporate by the Church Representation Rules set out in Schedule 3 to the Synodical Government Measure 1969, and consists of the clergy and Churchwardens of the parish, together with a number of representatives of the laity elected by the annual parochial church meeting of the parish. Its powers and duties are defined by certain Acts of Parliament and other legislation, principally the Parochial Church Councils (Powers) Measure 1956. It has the responsibility of co-operating with the incumbent (rector, vicar or priest-in-charge) in promoting the mission of the Church in its parish.

Formally, the PCC is responsible for the financial affairs of the Church and the care and maintenance of the church fabric and its contents. These latter responsibilities are executed by churchwardens. It also has a voice in the forms of Service used by the church and may make representations to the bishop on matters affecting the welfare of the parish.

PCCs were set up in 1919 as a successor to the Vestries, which had had their civil functions removed in 1894 with the establishment of civil parishes.

PCC members are Trustees of the religious charitable body which is the Holy Trinity Church, Amblecote, whose charitable aims are the furtherance of the Christian religion within the Parish of Amblecote.

INCUMBENT'S REPORT FOR 2021

It only seems five minutes (well, five months) since we held our last APCM! But we are now back on track, though this year we are allowed until the end of May. And all this goes to show that we are still living in a time of national crisis, though the only evidence of this on the surface are face coverings and getting chilly drinking beer. Restrictions remain, especially with how we are able to conduct our worship. While we can now see some light at the end of the tunnel, we must not get complacent but keep up our efforts to remain covid-secure and free from disease. None of us would want any of our services to be the cause of a local outbreak, which is why we must maintain our discipline, and accept that this may very well have to continue until Christmas or even Easter. None of us wants that, so let's stay compliant and safe.

I remain immensely grateful to **every** member of Holy Trinity – those who help keep our building safe; those who do any kind of administration or financial sorting; and everyone who continues to financially support our mission through standing order or envelope. Thank you, thank you, thank you. And above all, thank you for remaining faithful and part of our community. The building door may well be locked for long periods, but the church of God is welcoming and always open.

We continue to enjoy meeting at certain times by Zoom. This is a feature which may well remain, as it is a very convenient way to gather together. But it is not a good way to do corporate worship – each person being in their own isolated bubble. This is a very personal way of prayer, but not one for engendering community – in my opinion, others may differ.

It was really good to be able to celebrate Christmas in the building before we entered the latest lockdown period. And a great joy to be able to experience the *Triduum* of Maundy Thursday, Good Friday, and Holy Saturday/Easter Day together with sisters and brothers in Christ. And to be able to sing, albeit outdoors. Bliss. We are able to meet on Sundays and midweek for now, but the building remains otherwise shut.

By degrees our situation will ease – following Government and National Church Guidelines we will slowly but surely get back to almost where we were a couple of Christmasses ago before the world got sick.

So let our fervent prayer be for the healing of the nations, wisdom for world leaders, and strength of character for us all. There have been close calls among our church family, but I am not aware of anyone who has succumbed to the virus. I know our local nursing homes have not had a good time of it, so let us pray for them and the surviving residents and their families, as well as the work force. Let us also support the calls for proper recognition for their hard work and putting their own health on the line.

May God bless us richly this forthcoming year – and may we all (new churchwardens included) be strengthened in our task of promoting the Good News of our Lord Jesus Christ to the people of Amblecote. There will be much community re-building to be done. Let that not distract us from our mission, but let it be part of our ministry.

Fr Alan Williams
29 April 2021

CHURCHWARDEN'S REPORT

Churchyard

Remedial work will be required to the Brick structures and surrounding garden area on the other side of the car park. This is being investigated.

Vandalism- Someone has damaged the Silver Birch tree in the south east corner of the Churchyard, damaging the tree and killing the grass in that area. The lawn will have to be replaced in due course

Our grateful thanks go to Colin, John, Darren, Andy, and Dennis, and everyone who helps so generously to keep it looking so cared for. Thank you.

Church

We completed the repairs to the floor, it highlighted significant damage to the concrete under the wooden flooring. This is the first step in the replacement of the dais.

The boiler failed in December, but a faulty ignition was replaced and was working in time for the Christmass services.

We had to comply with COVID restrictions, and this meant that the chairs had to be separated, and a system worked out to allow us to continue with public worship. Special thanks to Martin and David for their help in this.

Several maintenance jobs have been carried out thanks to Andrew (for literally) keeping us on time and always arranging the flags, Colin and John for their continuing help

Church Hall

The hall is consistently booked and during this year until the lockdown in March 2020 and resumed on a limited basis where possible. The roof has been cleaned, and we have replaced the kitchen. Thank you to Helen and Sheila for organising this.

Contact was made with the NHS to offer the Hall as a facility during Lockdown but thankfully (from a community point of view) it was not required. We have been approached to be a vaccination centre but there is no immediate requirement for this but a workable plan has been submitted to the local authority so we know that it is a practice possibility should the circumstances require it in the future. Thank you to the hall committee, both current and former members who help on opening the hall when required and organise the booking and prepare the accounts. Helen Shakespeare has been instrumental in.

General points

Thank you to Fr Alan for leading us through this incredible year.

*Andrew Riches
27 April 2021*

CHURCHES TOGETHER IN STOURBRIDGE

Although **Churches Together** in Stourbridge have not been able to hold any events over the last year, apart from carol singing in the Town Centre in December, their community support groups have been extremely busy.

As we all know, as well as the sad loss of life, the pandemic has also led to loss of livelihoods. The **Foodbank** and **Life Centre** (Debt Advice) have been a lifeline by those impacted in this way.

The Foodbank has remained open throughout the pandemic while the Life Centre (Debt Advice) had to work virtually for a time and managed to hold online budget workshops.

As well as food donations, both groups always welcome any financial donations to help with the administration of their work.

Christian Aid are still active but were unable to hold any door-to-door collections last year. Some churches are pushing envelopes through doors this year but we don't think we will be able to do this. So, we will, hopefully, be leaving envelopes at the back of the Church during Christian Aid week for your kind donations. We hope to organise some fundraising events during the summer.

If you need any further information, please ask Helen or Sheila. Please hold Churches Together in your prayers during this difficult time.

Helen Shakespeare and Sheila Hill

THE 150 CLUB

For obvious reasons, the 150 Club has been in abeyance this year. We will restart as soon as circumstances permit. Thank you to Una Parsons and Jean Latham for looking after things.

MOTHERS' UNION

Again, the ability to meet in person has been patchy. A couple of times before this last lockdown we were able to meet outdoors at the top of the churchyard, which was really good, and more recently we have had Corporate Communion and the opportunity to share during an extended sermon slot, in order to comply with regs. We very much look forward to getting back to a pattern of meetings which will enable us to grow in fellowship.

BELLRINGERS, FLAGS, CHOIR, AND SERVERS

At Christmas and Easter, Colin Hill played the bells on the carillon. More recently, with the sad death of the Duke of Edinburgh, the bell was tolled in his memory. Flags have been hoisted on high and holy days by Andrew Latham, and taken down again. There have not been too many opportunities for the servers to do their thing, but I had help at Christmas and Easter, and that made a world of difference. Thank you, Jess Hawkins and Andrew Riches. The Choir look forward to feeling secure enough to sing in number sometime soon, and we all look towards that glorious time when we can all sing unrestrictedly. In the meantime, Phil Johnson is doing sterling work in his musical accompaniment of the Mass. Another thank you.

Fr Alan

STATEMENT ON SAFEGUARDING

Through the use of the Diocese's Safeguarding Toolkit, the Parish of Amblecote and its PCC believe that we have complied with the duty under section 5 of [the Safeguarding and Clergy Discipline Measure 2016](#) (duty to have due regard to House of Bishops' guidance on safeguarding children and vulnerable adults).

At the time of writing, only one DBS needed to be processed in the year 2020-2021. I am unaware that any other DBS has lapsed. Training still needs to be undertaken by some personnel in church.

The Parish has adopted and affirms its adherence to the Policies listed on the document on the noticeboard, and incorporates any amendments that it is made aware of.

There is a planned quarterly *Family @ 3.30* acts of worship, the last of which was held by Zoom, but circumstances permitting will restart meeting in Church.

Our elderly and frail members are mainly now in nursing homes or being cared for by family. When they attend, it is with a family member.

There are at least two identifiable vulnerable adults within the congregation, and we have due regard for their needs.

There have been no incidences recorded needing referring to the Parish Priest, the Parish Safeguarding Officer, or the Diocesan Safeguarding team.

We have not recruited any volunteers during this reporting period, and no job description have needed to be drawn up. We are committed to following the guidance of the Safer Recruitment Policy Document.

All policy documents referred to in the list indicated above, if not already available in church, can be acquired on request to one of the Parish Safeguarding Team.

Parish Safeguarding Officer
Parish Safeguarding Rep and admin

Elizabeth Walker
Alan Williams

Alan Williams
29 April 2021

DEANERY SYNOD

The Diocese of Worcester from 1 February has restructured the deanery system, reducing deaneries from 13 to six. The Borough of Dudley (with three parishes in other places) constitutes one of them and is known as the **Greater Dudley Deanery**. David Hoskin, Team Rector of Brierley Hill, is the Area Dean, with Andrew Sillis (S Thomas, Stourbridge) and Rachel Newell (of the Dudley Team) as Sub-Deans. There has been one meeting of the newly constituted Synod thus far, and a further meeting is scheduled for June.

This means that the deanery clergy Chapter has equally increased in size, but it does mean that there is now no longer a deanery boundary between ourselves and our near neighbours in Wordsley.

Please pray that this restructuring shows real benefit in the Mission and Ministry of the Church.



Holy Trinity Amblecote

FINANCIAL STATEMENTS FOR 2020

Incumbent

The Revd Alan Williams TSSF SCP
4 The Holloway
Amblecote
Stourbridge
DY8 4DL

Hon Treasurer

Sue Johnson
2 Jardine Close
Amblecote
Stourbridge
DY8 4AT

Bankers

HSBC plc
114 High Street
Stourbridge
DY8 1DZ

Independent Examiner's Report

to the P.C.C. Holy Trinity, Amblecote, Stourbridge.

I report to the Parochial Church Council on my examination of the accounts of Holy Trinity's P.C.C. for the year ended 31st December, 2020.

Responsibilities and basis of report

As the members of the P.C.C you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the P.C.C.'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



14th March, 2020

Michael John Fisher,
91, Trinity Road,
Amblecote,
Stourbridge
West Midlands,
DY8 4LZ.

HOLY TRINITY, AMBLECOTE - TREASURER'S REPORT FOR 2020 ACCOUNTS

The Covid-19 pandemic had a major effect on church finances but we managed to stay solvent considering the closure of the church and reduction in services and events although we were unable to pay all of the Parish Share.

Receipts

Our income was reduced by around £28,891 this year. We are very grateful that the decrease in collections at services was offset by some people setting up standing orders and others posting cheques and envelopes to the treasurer.

The planned giving and collections at services decreased by £3,117 and £3,314 respectively and there was a reduction in both donations and gift aid recovered.

From donations in 2019 we paid £2,750 for the reconditioned altar frontal. We had to use some of the mission and decorating funds to pay for the major repair to the floor costing £13,057. As a result of the pandemic we had to ensure the church was thoroughly cleaned before services could resume, albeit with much reduced seating for the congregation. We gratefully received an anonymous donation of £600 which with gift aid of £150 almost covered the cost of the cleaning - £759.

Thanks are due for the running and support of the 150 Club which this year raised £516 for church funds. The income from weddings, funerals and burials was £4,587 another significant decrease.

We were unable to have any charity collections or sing at Sainsbury's at Christmas. We did not make a churchyard appeal in 2020.

Payments

The church running expenses were reduced from £14,044 to £9,512. We paid £15,000 towards our Parish Share of £34,288.

Financial Statements for the year ended 31 December 2020
Receipts and Payments Accounts

	Note	Unrestricted fund £	Unrestricted designated funds £	Restricted Funds £	Total 2020 £	Total 2019 £
RECEIPTS						
Voluntary receipts						
Planned giving		15,694	-	-	15,694	18,871
Collections at services		2,183	-	-	2,183	5,497
Donations	1a	614	-	805	1,419	3,280
Gift aid recovered		5,614	-	189	5,803	7,680
		24,104	-	994	25,098	35,328
Fund raising/appeals	1b	516	-	140	656	7,599
Bank interest		8			8	17
Church events	1c	4,587	-	-	4,587	8,169
Church hall	3	10,617			10,617	18,744
Total Receipts		39,832		1,134	40,966	69,857
PAYMENTS						
Clergy costs		1,502	-		1,502	1,642
Repairs and maintenance	1d	1,025		16,557	17,582	5,266
Church running expenses	1e	9,124	247	141	9,512	16,285
Fees payable to diocese		1,748	-	-	1,748	1,564
Parish share		15,000	-		15,000	33,456
Charity donations			-		0	887
Church hall	3	9,244			9,244	8,459
Total payments		37,643	247	16,698	54,588	67,559
Excess of receipts over payments		2,189	(247)	(15,564)	(13,622)	2,297
Transfers between funds	2	(8,538)	293	8,245		
		(6,349)	46	(7,319)	(13,622)	2,297
Cash at bank at 1 January		11,571	11,902	14,299	37,772	35,475
Cash in bank at 31 December		5,222	11,948	6,980	24,150	37,772

HOLY TRINITY CHURCH, AMBLECOTE

NOTES

NOTE	Unrestricted fund £	Unrestricted designated funds £	Restricted Funds £	Total 2020 £
1a	<u>Donations</u>			
	Sundry donations	584		584
	Donation for cleaning		600	600
	In memoriam	30		30
	Donations for churchyard upkeep		205	205
		<u>614</u>	<u>0</u>	<u>805</u>
			<u>805</u>	<u>1,419</u>
1b	<u>Fund raising/Appeals</u>			
	150 Club	516		516
	Altar frontal		40	40
	Floor Fund		100	100
		<u>516</u>	<u>140</u>	<u>656</u>
			<u>140</u>	<u>656</u>
1c	<u>Church Events</u>			
	Weddings/Funerals etc	4,587		4,587
		<u>4,587</u>		<u>4,587</u>
				<u>4,587</u>
1d	<u>Repairs and Maintenance</u>			
	Floor repair		13,057	13,057
	Altar frontal		2,750	2,750
	General repairs and maintenance	1,025	750	1,775
		<u>1,025</u>	<u>0</u>	<u>16,557</u>
			<u>16,557</u>	<u>17,582</u>
1e	<u>Church running expenses</u>			
	Insurance	3,095		3,095
	Light & Heat	3,368		3,368
	Rates	442		442
	Water rates	40		40
	Organ repairs/music		247	247
	Altar supplies	402		402
	Stationery	471		471
	Subscriptions	646		646
	Fees	660		660
	Trinity tots		(16)	(16)
	Churchyard		157	157
		<u>9,124</u>	<u>247</u>	<u>9,512</u>
			<u>141</u>	<u>9,512</u>

HOLY TRINITY CHURCH, AMBLECOTE

Financial Statements for the year ended 31 December, 2020

NOTE 2 FUNDS

	Bal. B/Fwd	Receipts	Payments	Transfer	Bal C/fwd
Restricted					
Decorating	1,360				1,360
Bells	1,475				1,475
Sound system	1,208				1,208
Churchyard	1,454	244	157		1,541
Heating repairs	230			(230)	0
Cleaning Fund	0	750	750		0
Christian aid	10			(10)	0
Trinity tots	214		(16)		230
Mission fund	4,300			(3,300)	1,000
Altar frontal	2,776	40	2,750		66
Floor fund	1,272	100	13,057	11,785	100
	<u>14,299</u>	<u>1,134</u>	<u>16,698</u>	<u>8,245</u>	<u>6,980</u>
Designated					
Churchyard	3,000			1,000	4,000
Decorating	3,485			(3,315)	170
Organ repair	5,417		247	2,608	7,778
	<u>11,902</u>	<u>0</u>	<u>247</u>	<u>293</u>	<u>11,948</u>

Note:	Gift aid recovered	
	Churchyard	39
	Cleaning	150
		<u>189</u>

Sanctioned and accepted
by the PCC
Alan Williams
17 March 2021

Independent Examiner's Report

to the P.C.C. Holy Trinity, Amblecote, Stourbridge. Church Hall Accounts

I report to the Parochial Church Council on my examination of the accounts of Holy Trinity's P.C.C. for the year ended 31st December, 2020

Responsibilities and basis of report

As the members of the P.C.C you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the P.C.C.'s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commissioners under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination.

I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept as required by section 130 of the Act; or
2. the accounts do not accord with those records.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

15th March, 2020



Michael John Fisher,
91, Trinity Road,
Amblecote,
Stourbridge
West Midlands,
DY8 4LZ.

CHURCH HALL ACCOUNTS 2020

NOTES

We usually pay £12,000 to HTA at the end of the year but at the end of 2019, we only paid £6,000, holding back the remaining money with a view to installing a new kitchen in the hall. We were able to do this and still donate a further £4,000 to the church.

We felt, and the PCC agreed, that a new kitchen was required to maintain the quality of the hall as a venue and that this year, with not all hirers being able to use the hall, was the ideal opportunity to carry out this work.

Due to the closure enforced by the COVID 19 Pandemic, we were unable to hire out the hall for much of the year, but we still managed to receive £10K in income.

We had investigated the availability of financial support from Dudley Council and we successfully applied for a grant and although it does not cover all of our loss of hire, we have received £1,700 grant from Dudley Council in January with respect to the November lockdown. We intend to make future applications as and when possible.

The PCC agreed to continue to pay our cleaners during the year, as we feel it is our Christian duty to do so, with the intention that she will be using the hours she has accrued to clean the church. As there has been a disruption to some of the services we are hoping to get some refund from Berendsen for the services we have a contract to pay for but have not required.

It is hoped that we may be able to make a donation of £4,000 to the church after Easter, when we will have more idea of our income potential going forward, post lockdown.

NOTE 3 Holy Trinity Amblecote Church Hall

Receipts and Payments Account 2020

RECEIPTS

	<u>2020</u>	<u>2019</u>
Receipts from Regular Lettings	9,757.00	16,650.00
Dance Classes	3,745.00	5,897.00
Pilates		1,022.00
Wargamers	798.00	2,924.00
Weightwatchers	770.00	3,360.00
Theatrical Groups	4,444.00	2,789.00
Others		658.00
Yoga		
Receipts from other sources	860.00	2,094.00
Parties	260.00	702.00
DMBC	600.00	900.00
Other Occasional Hirers		92.00
Other (Donation)		400.00
Total Receipts	10,617.00	18,744.00

PAYMENTS

	<u>2020</u>	<u>2019</u>
Transfer to main church account	4,000.00	6,000.00
Regular Expenditures	5,528.00	8,093.62
Utilities	- 471.09	2,933.63
Insurance	1,105.76	1,097.90
Cleaning	4,333.07	3,761.25
General Maintenance	560.26	300.84
One-time / Irregular expenditure	3,715.90	365.00
Building Work	3715,90	330.00
Misc		35.00
Total Payments	13,243.90	14,458.62

Net of Receipts over Payments - 2,626.90 4,285.38

Account balances

	<u>2020</u>		<u>2019</u>	
	Current Account	Reserve Account	Current Account	Reserve Account
Brought forward	6590.85	2.06	2305.47	2.06
Net transfers between accounts				
Receipts from above	10,617.00	-	18,744.00	-
Payments from above	- 13,243.90	-	- 14,458.62	-
Interest		-		-
Closing Balance	3,963.95	2.06	6,590.85	2.06

Scrutinised and accepted
by the PCC
Alan Williams, 17 March 21